



88 W. Victoria St., Long Beach, CA 90805
(562) 630-5896 • Fax (310) 885-1406

5302 Lincoln Ave., Cypress, CA 90630
(714) 527-5171 • Fax (714) 527-1283

27111 E. 5th St., Highland, CA 92346
(909) 864-1810 • Fax (909) 864-1478

Employment Application

Position(s) applied for _____ Date of Application ____/____/____

Name _____

Address _____

Telephone _____ Social Security Number ____ - ____ - ____

If offered job, and you are under 18 years of age, can you furnish a work permit?
Yes _____ No _____

Have you ever been employed with this company before? Yes _____ No _____

If yes, please give dates, state position held and reason for leaving: _____

Are you legally eligible for employment in this country? Yes _____ No _____
(Proof of U.S. citizenship or immigration status will be required upon employment)

Date available to start work ____/____/____

I am available to work Full-time _____ Part-time _____ Temporary _____

Have you ever been convicted of a felony? Yes _____ No _____
(A conviction may be relevant if job-related, but does not necessarily bar you from employment; do not provide information on marijuana-related conviction that is more than two years old.)
If yes: Conviction Date _____ Explanation _____

Driver's License Number (if position applied for requires driving) _____
Class _____ State _____

Employment History

Starting with the most recent, list your prior employment or work experience for the past 10 years. You may include military service and volunteer activities which are related to job experience.

Employer _____
From _____ To _____ Hourly Rate / Salary _____
Employer Address / Phone _____
Job Title and Duties _____
Name / Title of Last Immediate supervisor _____
Reason for Leaving _____

Employer _____

From _____ To _____ Hourly Rate / Salary _____
Employer Address / Phone _____
Job Title and Duties _____
Name / Title of Last Immediate supervisor _____

Reason for Leaving _____

Employer _____
From _____ To _____ Hourly Rate / Salary _____
Employer Address / Phone _____
Job Title and Duties _____
Name / Title of Last Immediate supervisor _____
Reason for Leaving _____

SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment, membership in professional organizations or other experiences that may qualify you for work with our company. Exclude those which indicate race, color, religion, sex, national origin, ancestry, age, physical or mental disability, medical condition, sexual orientation or marital status.

EDUCATIONAL BACKGROUND

High School Name and Location: _____
Did you graduate? _____
College Name and Location: _____
Major / degree obtained _____

REFERENCES

Name and phone number: _____
Name and phone number: _____
Name and phone number: _____

I here by certify that all of the foregoing information I have supplied in this Application is correct and complete. I understand and agree that [company] may verify the information provided and that any falsification of information will constitute grounds for immediate dismissal, whenever discovered. I give [company] permission to contact any or all of my previous employers and references for full information and hereby release [company] from any an all liability for doing so.

If employed and in consideration of my employment, I agree to conform to the rules, procedures and policies of [company]. **I understand that if I am hired, my employment will be at-will. I may be transferred, reassigned, suspended or demoted, and my employment may be terminated, at any time, with or without notice or cause.** I further understand that no management representative of [company], except the president, has any authority to enter into any agreement contrary to that for at-will employment.

Signature of Applicant _____ Date ____/____/____